



MSU Reference Number:
Date Received:
Date Complete:

## MSU Technology Transfer Office (TTO) Intellectual Property Disclosure

This document enables the TTO to assess the patentability and commercial potential of your invention and to pursue patent prosecution based on the evaluation. For questions or assistance, please contact the TTO at 994-7868.

**Title of Invention:** \_\_\_\_\_

**Abstract or Brief Description:**

In a separate attachment, provide a relevant abstract, paper, publication, manuscript, or other description that explains the invention in general terms.

**Funding:**

Report all sources of funds used in the research that led to the invention.

If the invention was created under a research project(s) receiving funding from a government agency, nonprofit entity, or a commercial interest, the University may have obligations to report the invention or provide certain rights to the sponsor.

Name of Agency or Sponsor	Prime Contract or Agreement No.	MSU Grant Number	Project Period Dates	
			Start Date	End Date
NIH				
NSF				
DoD				
DoE				
SBIR				
STTR				
MBRCT				
Sponsor: _____				
Gift: _____				
Consulting: _____				
State Support				
Other (please specify)				

**Organism/Biological Material Deposit:**

Is this invention an organism/biological material which requires protection?  
 Yes  No

If yes, has an organism(s) been submitted to a depository, or will it be submitted?  
 Yes  No  Not Yet

Name of Depository: \_\_\_\_\_  
 Date of Deposit: \_\_\_\_\_  
 Deposit Number: \_\_\_\_\_  
 Deposit Name/Description: \_\_\_\_\_  
 Deposited in:  
 General Collection  Patent Depository  Other (Please Specify: \_\_\_\_\_)

Please attach a copy of the deposit certificate/receipt for each organism deposited.

**Publication and Public Disclosure:**

A public disclosure of enabling information impacts the ability to patent an invention since, in the U.S., a patent must be filed within one year of the disclosure. In most other countries a patent must be filed before *any* public disclosure.

- A “Public Disclosure” is when someone outside MSU has access to an enabling description of your invention without being bound by a confidentiality agreement.
- “Enabling” means sufficiently described to allow someone of average skill in the relevant field of expertise to practice the invention.
- Confidentiality agreements are developed and must be signed by the MSU Office of Research Compliance.

Keep in mind, many journals publish abstracts and draft manuscripts online prior to final publication.

Conferences may publish abstracts or papers prior to the conference date. The inventor should keep the TTO apprised of online publishing, including enabling abstracts/posters.

Type of Disclosure	Description (Journal Citation, Title, Place, URL, or Other)	
Journal or other Publication		Date of Submission: _____ Date of Publication (if applicable): _____
Conference or Publication Abstract		Date of Submission: _____ Date of Publication (if applicable): _____
Oral/Poster/Video Presentation		Date of Presentation: _____
Web Posting		Date of Posting: _____ <input type="checkbox"/> Public Posting <input type="checkbox"/> Private Posting
Other, including personal contact and/or name of company if outside MSU		Date of Initial Disclosure: _____

If disclosed to a contact outside MSU, was a confidentiality agreement executed prior to the disclosure?

Yes  No

What is the date of earliest documentation: \_\_\_\_\_

**Use of Materials Obtained from External Sources:**

Was any aspect of the invention made possible by the use of proprietary materials (e.g. gift, purchased material, Intellectual Property Restrictions) from external individuals or organizations?

Yes  No

Attach a copy of any relevant Material Transfer Agreement, Purchase Agreement, or similar document under which such material was received. If no documentation is available, please describe the details of the arrangements below and/or on an attached sheet.

If software, disclose any use of open source or general public license code:

<b>Name of Provider</b>	
<b>Agreement or Reference No.</b>	
<b>Description of Material</b>	

**Inventor(s):**

An inventor is generally someone who contributed to the conception of the invention or to the creative development of an important element of the invention in reducing it to practice.

Note, inventorship is not the same as authorship. A "pair of hands" under the direction of another person is not an inventor, even though such a person may be considered a co-author or contributor in a scholarly sense.

**Inventor:**

**Completion of all fields is required**

<b>Full Legal Name</b>	First: _____ MI: _____ Last: _____		
<b>Title</b>		<b>Department (and employer if not MSU)</b>	
<b>Dates Employed by MSU</b>	Start Date:	End Date:	
<b>Personal Phone</b>		<b>Work Phone</b>	
<b>Personal Email</b>		<b>Work Email</b>	
<b>Home Address</b>		<b>Work Address (for MSU addresses put office number)</b>	
<b>Street</b>		<b>Street</b>	
<b>City</b>		<b>City</b>	
<b>State</b>		<b>State</b>	
<b>Zip</b>		<b>Zip</b>	
<b>Country (if not U.S.)</b>		<b>Country (if not U.S.)</b>	
<b>Citizenship</b>			

\*If there are additional contributors that may be considered inventors, please include their information on the last page of this document. Final inventorship is subject to change throughout the prosecution process.

**Conflict of Interest Management:**

Are any of the inventors currently or contemplating becoming an employee, officer, board member, or owner in an entity which has (or wishes to have) rights to this creation?

No Yes

**Signature:**

I have read this form and understand the current policy as described in the Faculty Handbook, and agree to assist the MSU Technology Transfer Office in the evaluation and possible commercialization of the invention as described in this Intellectual Property Disclosure. All statements made herein are true and complete to the best of my knowledge.

Signed: _____ Printed Name: _____ Date: _____
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Please provide a hard copy of this disclosure to the TTO along with an electronic version emailed to:

[BZInvention@montana.edu](mailto:BZInvention@montana.edu)

**The MSU Technology Transfer Office**

304 Montana Hall  
PO Box 172460  
Bozeman, MT 59717  
Phone: (406) 994-7868  
<http://tto.montana.edu>

Please include the contact information for additional contributors/inventors in the tables below. Copy and paste additional tables as needed. Completion of all fields is required.

**Inventor:**

<b>Full Legal Name</b>	First: _____ MI: _____ Last: _____		
<b>Title</b>		<b>Department (and employer if not MSU)</b>	
<b>Dates Employed by MSU</b>	Start Date:	End Date:	
<b>Work Phone</b>		<b>Personal Phone</b>	
<b>Work Email</b>		<b>Personal Email</b>	
<b>Work Address (for MSU addresses put office number)</b>		<b>Home Address</b>	
<b>Street</b>		<b>Street</b>	
<b>City</b>		<b>City</b>	
<b>State</b>		<b>State</b>	
<b>Zip</b>		<b>Zip</b>	
<b>Country (if not U.S.)</b>		<b>Country (if not U.S.)</b>	
<b>Citizenship</b>		<b>Date Range of Contribution</b>	to

Describe the contribution of this individual in relevant detail: \_\_\_\_\_

**Inventor:**

<b>Full Legal Name</b>	First: _____ MI: _____ Last: _____		
<b>Title</b>		<b>Department (and employer if not MSU)</b>	
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<b>State</b>		<b>State</b>	
<b>Zip</b>		<b>Zip</b>	
<b>Country (if not U.S.)</b>		<b>Country (if not U.S.)</b>	
<b>Citizenship</b>		<b>Date Range of Contribution</b>	to

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<b>Citizenship</b>		<b>Date Range of Contribution</b>	to

Describe the contribution of this individual in relevant detail: \_\_\_\_\_